



SAP Team Maintenance Customization

This list outlines slides the SAP team maintenance facilitator will revise/update before maintenance.

Slide 2 – Agenda (remove sections based on the allotted time and/or priorities)

Slide 4 (optional) – Decide if the team will view the SAP Mock Team Meeting Video and discuss during SAP maintenance; hide slide if not viewing the video

Slide 5 (optional)– Insert SAP Team Functioning Survey link if using an online survey like Google Forms, Microsoft Forms, Survey Monkey, etc.

Slide 11-15 – Insert graphs from the SAP Data Template after entering the team’s data into the spreadsheet

Slide 19-22 – Insert graphs from the Data Template after entering the team’s data into the spreadsheet

Slide 26-30 – Insert graphs from the Data Template after entering the team’s data into the spreadsheet

Slides 31-36 (optional) – Decide how much detail on action planning to cover in maintenance and hide slides if necessary

Slide 42 (optional) – Decide whether to cover compassion resilience in maintenance and hide slide if necessary

Slide 43 (optional) - Decide whether to review the SAP team’s forms in maintenance and hide slide if necessary